

The Dance Project's Policies and Procedures

Please Read and Initial the Following declaring that you understand and agree to abide by the policies

- ___ Tuition is based on 4-week sessions. Please advise our fee schedule for tuition due dates.
- ___ Each FAMILY is required to pay a \$25 yearly registration fee at the time of enrollment.
- ___ Each Performing Group member is required to pay an annual membership fee (\$50, \$75, or \$90 depending on the group your dancer is in), which is due August 3.
- ___ Cash, Checks, VISA, MC, and Auto Pay are acceptable forms of payment.
- ___ All insufficient checks will incur a \$25 fee.
- ___ Tuition, Registration, and Costume Fees are NON-REFUNDABLE
- ___ ALL accounts are required to have a valid credit card on file, which will be stored securely with Element Payment Services.
- ___ Delinquent accounts will be made current the week after tuition is due by running the credit card on file.
- ___ If you wish to withdraw, an official withdrawal form must be turned into the front desk two weeks prior to the tuition due date. If a form is not received, your account will be charged.
- ___ Accounts must be current before the end of the 2015-16 dance season which runs from August to June. If you have an outstanding balance at the end of the season your credit card on file will be charged on June 6th 2016.
- ___ Make-Up classes are available August-February for excused absences and for classes missed due to holiday closures. Credit is NOT given for missed classes.
- ___ The Dance Project holds a strict dress code policy. Dress like a dance= Act like a dancer. Please check the dress code(s) for specific class dress codes.
- ___ The Dance Project, LLC has permission to take pictures of dancers in class and/or performances and use them on our website, in brochures, yearbooks, and other promotional material.
- ___ Classes will be let out 5 minutes early to allow for timely transitions.
- ___ Communication is key! Please stay informed by watching for posted info and reading our emails.

Waiver and Liability Release Form

In consideration of The Dance Project, LLC providing instruction through the performing arts to my child, I realize that there is possibility of personal injury. Despite precautions, accidents and injuries may occur. By signing this release form, I/we (the dancer and parent/guardian) assume all risks related to the use of any and all spaces used by The Dance Project, LLC,

We agree to release and hold harmless The Dance Project, LLC including its teachers, dancers, staff members, and facilities used by both entities from any cause of action, claims, or demands now and in the future. Furthermore, I/we agree to obey the class and facility rules and take full responsibility for my/our behavior and my/our account balances.

Date _____ Signature (18+/Parent/Guardian) _____