

The Dance Project's Policies & Procedures

Please read and initial the following declaring that you understand and agree to abide by the policies.

- ___ Tuition is based on 4-week sessions. Please advise our fee schedule for tuition due dates.
- ___ Each FAMILY is required to pay a \$25 yearly registration fee at the time of enrollment.
- ___ Cash, Checks, Visa, MC, Discover and Auto Pay are acceptable forms of payment.
- ___ All insufficient checks will incur a \$25 fee.
- ___ Tuition, Registration, and Costume Fees are NON-REFUNDABLE!
- ___ All accounts are required to have a valid credit card on file, which will be stored securely with Element Payment Services.
- ___ Delinquent accounts will be made current the week after tuition is due by running the credit card on file.
- ___ If you wish to withdraw, an official withdrawal form must be turned into the front desk prior to the tuition due date. If a form is not received, your account will be charged for tuition.
- ___ Accounts must be current before the end of the dance season which runs from August to mid June.
- ___ If you have an outstanding balance at the end of the season your credit card on file will be charged.
- ___ Make up classes are available August-February for excused absences and for classes missed due to holiday closures. Credit is NOT given for missed classes.
- ___ Unless notified, eight consecutive missed classes will result in the student being dropped from the class and unable to perform at recital.
- ___ The Dance Project holds a strict dress code policy. Dress like a dancer. Act like a dancer. Please check the dress code(s) for specific class dress codes.
- ___ The Dance Project, LLC has permission to take pictures of dancers in class and/or performances and use them on our website, in brochures, yearbooks, and other promotional material.
- ___ Communication is key! Please stay informed by watching for posted info and reading our emails.

Waiver & Liability Release Form

In consideration of the The Dance Project, LLC providing instruction through the performing arts to my child, I realize that there is possibility of personal injury. Despite precautions, accidents and injuries may occur. By signing this release form, I/we (the dancer and parent/guardian) assume all risks related to the use of any and all spaces used by the The Dance Project, LLC including its teachers, dancers, staff members, volunteers, and facilities used by both entities from any cause of action, claims, or demands now and in the future. Furthermore, I/we agree to obey the class and facility rules and take full responsibility for my/our behavior and my/our account balances.

Date _____ Signature (18+/Parent/Guardian) _____